

# YARD DUTY AND SUPERVISION POLICY

## OBJECTIVE

Skipton Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All teachers and school leaders participate in Skipton Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

## POLICY

School staff are rostered on for yard duty at the following times:

- before school (8:45am-9:00am)
- during recess (11:00am-11:40am)
- during lunch (1:40pm-2:20pm)
- and after school (3:25pm-3:40pm) with particular attention to the bus stop area.

Students on school grounds before 8:45am or after 3:40pm will **not** be supervised (unless they are attending a supervised extracurricular activity).

Skipton Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and Excursions
- First Aid

Whilst on Yard Duty and Supervision activities, staff must have:

- A first aid pack to support students with minor incidents.
- A mobile phone on their person, in case urgent support is required.

School staff, parents and students are encouraged to speak to the principal if you have any concerns about potential risks at our school, or our duty of care obligations.

## REVIEW

This policy was approved at School Council in November 2020. It is due for review in 2022.